



Arts + Community

WEDDING GUIDE



[www.arcocincinnati.org](http://www.arcocincinnati.org)

## MORE THAN A VENUE

ARCO means Art and Community

Our facility is a tool for the community: bringing events to our neighborhood, providing space for engagement, and being an affordable resource for nearby residents and all of Cincinnati

ARCO also has a rich history as the Price Hill Masonic Lodge before its 2019 restoration. Winning awards for its preservation, it features two ballrooms outfitted for performances, galas, community events, and private events

More information on ARCO and other Price Hill Will programs can be found at [www.pricehillwill.org](http://www.pricehillwill.org)



[ARCO@pricehillwill.org](mailto:ARCO@pricehillwill.org)  
513-251-3800 x111



3301 Price Avenue  
Cincinnati, OH 45205

[www.arcocincinnati.org](http://www.arcocincinnati.org)

# WELCOME TO ARCO

Located in the heart of East Price Hill, right outside of Downtown, Cincinnati, and blocks away from several premier parks, ARCO is the ultimate destination for your special day.

Renovated in 2020, the former masonic lodge was modernized to incorporate event amenities with the classical architecture of the original designers, Hannaford and Sons. With two grand ballrooms, two dressing suites, a hallway gallery, catering kitchen, and plenty of in-between space, ARCO provides unique spaces for your ceremony and reception.

# EVENTS GIVE BACK

ARCO is home to more than just private events. As a program of Price Hill Will, ARCO has become the launchpad for our own programs, as well as a space for outside groups to bring community-focused events to Price Hill. But what really sets ARCO apart is our model of Booking Gives Back, 1:1 vision.

For every \$1 of event revenue brought into ARCO, we match it and provide \$1 of community programming, arts programming, and discounts to fellow nonprofits and our community.

# BOOKING WEDDINGS AT ARCO

To provide space as an affordable venue, ARCO uses a DIY (do-it-yourself) model where renters are responsible for setup, teardown, event execution, and cleaning.

For weddings however, we offer couples a larger package with features to make the special day easier to execute. These features have been built into the package based on feedback from past renters and our own experience with wedding rentals. While these packages cost more than typical ARCO rentals, they provide you and your guests with a much smoother, and unforgettable wedding experience.



Shawnee Theater, located on the first floor, features an original 16 foot deep orchestral-style stage with 27 foot long railing, engineered hardwood floors, an automatic stage curtain, performance lighting, acoustic paneling and professionally wired performance sound.



Myaamia Hall, located on the third floor, features a 32ft stage with accompanying platforms around the perimeter, three panels of sky-light stained glass, original wood floors, four point lighting, acoustic paneling, a portable sound system, and an adjacent hallway call the "Iris Gallery."

- **Elevator & Accessibility Minded:** Elevator accessibility throughout the facility, with wheelchair access to all guest spaces
- **Preserved Detailing:** Historic stairs, Florentine glass, stained glass, and original wood detailing throughout
- **Beautification Outside:** Outdoor wood bench seating and nearby Percussion Park
- **Parking:** Up to 58 off-street parking spots
- **WiFi:** Guest-dedicated WiFi
- **Multiple Entries:** 3 guest entrances available
- **Catering Kitchen:** Warming ovens, refrigerator, 16ft of prep space, cleaning sinks, and carts for easy loading in and out of facility

## STANDARD RENTALS INCLUDE

When renting at ARCO, you are renting for a block of time within the building and use of:

- **1 Theater:** Exclusive use of **either** Shawnee Theater or Myaamia Hall and its adjoining spaces
- **Tables and Chairs** (linens not included):
  - Up to (40) 60" round tables
  - Up to (20) 6' rectangular tables
  - Up to 320 white folding chairs
  - Up to 4 3-4ft rectangle tables
- **Easels:** Up to 5 black easels, great for visual displays
- **Mobile Bar:** A wooden hightop mobile bar with two built-in shelves, bar mats, and water pitchers
- **Vendor List:** Access to recommended vendor list,
- **A'la Carte List Access:** Access to renting our AV systems, services providers, and other physical items



## ARCO AMBASSADOR

The ARCO Ambassador takes some of the guesswork out of a DIY space. Their role can be customized per event with the approval of the Venue Director, but some examples of responsibilities can include:

- Assist in entry and exit system for renters and vendors
- Assist in vendor location and logistic needs
- Optimizing event floorplan layouts for guests and vendors
- Answer facility questions for renters and guests
- Help guests find their way to tables, kitchen, and restrooms
- Assist with issues regarding our a'la carte items
- Aid in event cleanliness and temperature controls

**\$200 - 4 hours**

**\$400 - 8 hours**

This service is automatically added to Wedding and Entire Venue events. Additional responsibilities could result in a higher fee.

## FULL WEDDING - \$4000

In addition to the items listed above, weddings and 2 events that use the entire venue will receive:

- **Additional Space** (\$2600): Exclusive use of **both** Shawnee Theater and Myaamia Hall with access to at least 2 dressing suites for 12 hours on your wedding day.
- **Table & Chair Setup Time** (\$250 value): Setup of your tables and chairs in both theatres the day before your wedding.
- **All-day access:** Exclusive access to the venue from 10am to midnight on the day of your wedding
- **After-event cleaning** (\$500 value): This covers standard cleaning requirements, plus table and chair removal
- **ARCO Ambassador** (\$400 value) - 8 Hours of staffed
- **Grand Piano Access** (\$150 value): Use of the Boston Grand Piano in Myaamia Hall

## RECEPTION ONLY - \$3000

In addition to the items listed above, receptions and 1 theater events will receive:

- **Half a Day:** Exclusive access to Shawnee Theater for up to 12 hours the day of your event
- **Table & Chair Setup:** (\$120 Value) Tables and chairs will be setup the day before your event. Does not include decor or items brought in from outside ARCO.
- **After-event cleaning** (\$250 value): This covers standard cleaning requirements, plus table and chair removal of 1 theatre space
- **ARCO Ambassador** (\$200 value) For 4 hours

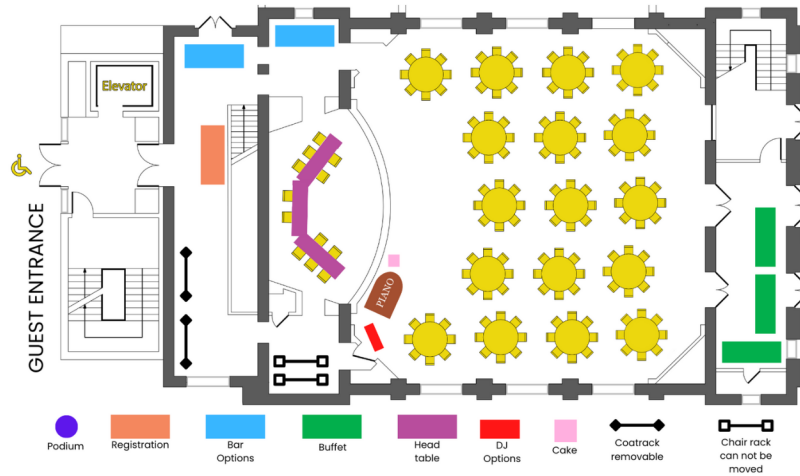


# THEATER LAYOUTS

When considering ARCO, we encourage couples to pay special attention to your headcount! ARCO is ideal for wedding headcounts between 80-120, which still provides a sizeable dance floor. For those prioritizing headcount, the dance floor area can be converted to seating allowing up to 152 on round tables or 160 on rectangles without using the stage space. Additional layout samples are available.

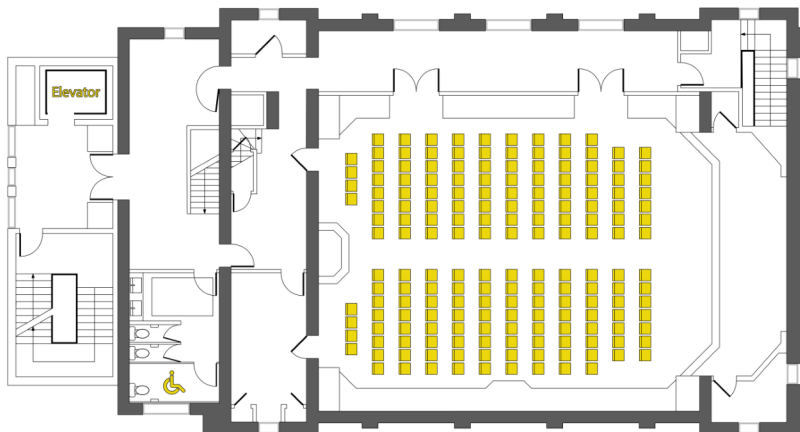
## RECEPTION IN SHAWNEE THEATER - 1F

Rounds: 120-150 guests    Rectangles: 160 guests    Chairs only: 218 guests



## CEREMONY IN MYAAMIA HALL - 3F

Rounds: 80-100 guests    Rectangles: 120 guests    Chairs only: 182 guests



## FAQS (YOU MIGHT WANT TO KNOW)

### WE ARE STILL LOOKING, CAN YOU HOLD OUR DATE?

ARCO will hold a date for up to 1 week (7 days) for interested couples. If a contract and payment have not been arranged by that time, the date will be released to other interested parties.

### CAN WE TALK ABOUT DEPOSIT AND PAYMENTS?

YES! ARCO requires a 50% deposit at contract signing. This deposit does not include A la Carte fees. The final 50% and any A la Carte fees are paid 30 days before your event date.

### WHAT IS YOUR CATERING POLICY?

All caterers are welcome at ARCO as long as a copy of their liability insurance and a catering waiver has been signed. Private events may opt to self-cater, but they assume the responsibilities and liability normally bestowed upon the caterer.

### WHAT IS YOUR ALCOHOL POLICY?

Alcoholic beverages may be provided for private events if there is no monetary exchange for the beverage and there is no admission charge for the event. Otherwise, a permit is required!

### WHO WILL BE ASSISTING ME WITH THE EVENT?

The Venue Director will assist you during your contract phase with up-to-the-day questions and a final walkthrough. On the day of your event, however, you will be without staff assistance unless you have purchased the ARCO Ambassador or AV Tech A la Carte services.

### WHAT TIMES ARE AVAILABLE TO RENT?

Sunday - Friday, ARCO is available to rent in 4 or 8 hour blocks, from 8am to midnight. Saturdays may also be rented for 8 hours during this timeframe, or extended with the After Hours Package. Saturday 4-hour rentals are available within 2 time blocks: 8am-2pm or 4pm-midnight.

### DO YOU PROVIDE TABLE LINENS AND CHAIR COVERS?

Tables and chairs are included in rentals; covers are not. We do rent out round and rectangle covers in white or black with 2 weeks' notice to existing renters. Please see our A la Carte guide for pricing.

### DOES AUDIO OR OTHER ITEMS AVAILABLE AT ARCO?

ARCO has worked on an ample A la Carte list which helps with many needs including: Audio & Video, Lighting, table and chair covers, decor, Services and more. Ask to see our guide!